



**MINUTES OF THE MEETING OF THE GOVERNING BODY**  
held at Grand Avenue School on  
Monday 4<sup>th</sup> July 2022 @ 7.30pm

Constitution, membership and attendance

<b>LA – 1</b>	<b>COOPTED – 8</b>		<b>PARENT – 2</b>	<b>STAFF – 2</b>
Mr Tim Cullen	Mrs Jenny Gresson (Chair)	Mr Richard Newman	Mrs Mandeep Rai	Mrs Margaret Barrington – Head Teacher (ex officio)
	Mrs Cath Tanner (Jt Vice Chair)	Ms Michele Harris	Mr David Magee (Jt Vice Chair)	Mrs Angela Dumpleton
	Mrs Archika Kumar	Mrs Hannah Newell		
	Mrs Natasha Dempsey	Mrs Alexis Orlovac		

Also attended:

Associate Members: Ms Anna McKenna (AM), Mrs Shona Pitcher, Ms Soomin Ryu, Mrs Julie Thomas, Mrs Vachna Patel

Clerk/Minutes: Miss Lucy Richards

Bold = absent

<b>Item</b>	<b>Meeting started 19.40pm</b>	<b>ACTIONS</b>
108	<b>APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED</b>	
	Cath Tanner Alexis Orlovac Michele Harris Mandeep Rai Richard Newman Soomin Ryu	
109	<b>DECLARATION OF BUSINESS INTERESTS</b>	
	None	
110	<b>OBSERVERS</b>	
	None	
111	<b>MINUTES OF THE LAST MEETING HELD ON 9 MAY 2022</b>	
	The Minutes were approved and agreed to be an accurate and true record of the meeting.	
112	<b>MATTERS ARISING</b>	
	A discussion was held around hybrid meetings and whether this would improve the attendance at meetings. It was felt that the discussions were not so enriching as when held face to face. Safeguarding visit – the walk has happened and the report has been shared.	

Signed/Initialled (Chair of FGB Committee): *JG*

Date: *26.7.22*



	<p>The clerk advised that most training courses will now be in the Autumn term. New CPD training schedule will be shared as soon as available.</p> <p>The new SG audit form has been completed. It was lengthy and quite complex to complete, the form generated an action plan for completion. SLT team will pull out most relevant actions to work on next academic year. There will be no choice on which form to be used from next year.</p> <p>Academisation – no immediate requirement or plans to join a trust. It was noted that there are many within the borough if and when the time comes to make this decision.</p> <p>The banner on road safety has been put up at the bottom gate.</p>	
113	<b>GOVERNORS HEALTH CHECK</b>	
	<p>Will continue using this format in September 2022</p> <p>There are 13 questions and will give one per Governor to ensure all areas are covered.</p>	
114	<b>GOVERNOR MATTERS</b>	
	<p>a) <i>Governor visits</i> – various visits have been made; write ups included. Jenny – visited Years 3&amp;4 to look at Music. No visit to Year 2 as looked at year 2 last year and wanted to see progression.</p> <p><b>Governor question – sharing instruments – it was discussed as to whether additional instruments were needed.</b></p> <p><b>Response: It was felt that children can share easily and they can support one another. It was a comment by a teacher that has driven this.</b></p> <p>SG walk – it was noted that this was a successful walk. Staff and children alike answered questions positively.</p> <p><b>Governor comment – it would be interesting to understand how they approach safeguarding in other schools.</b></p> <p><b>Response: Children’s question on Ofsted on feeling safe in school, there was a strong response from children. It was noted that parents flag up issues too.</b></p> <p><b>Governor comment – that when speaking with a year 6 child previously concerns had been more focussed on interacting with strangers. Now the focus is more on eSafety.</b></p> <p>Current thinking is that you don’t tell children that everyone they don’t know isn’t dangerous but how to keep themselves safe. There is a fine line. Need to teach children a healthy curiosity. Educating children in telling people where you are going etc.</p> <p>It was noted that if the school are aware of issues they are followed up.</p> <p>SATS – visit. Good practice for Governor to visit school during SATS week and witness how they are administered.</p> <p>b) <i>Governor training</i> – see write ups included.</p> <p>Chairs Network – regarding Academies and attendance.</p> <p>It was shared that some schools have implemented fines for families taking children out of school for holidays. They maintain that this has greatly improved</p>	<p>Update to calendar with additional inset day.</p> <p>Look into booking of training courses for teachers.</p> <p>Clerk to advise Michele skills audit completed.</p> <p>Chase Governors who did not attend for their completed document.</p> <p>All to advise if any other areas for discussion at away day.</p>

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Date: *26.9.22*



	<p>attendance. This may not impact/improve attendance at GA. It was noted that the school's attendance issues are mainly based around children who have post COVID anxiety or ERSA. Families want their children to be in school but are struggling due to children's issues. There has been difficulty accessing support for these children.</p> <p>It was noted that nursery and Reception attendance at GA was good.</p> <p>H&amp;S training. The checklist shared was extremely useful, all documents are available on the hub. These have been shared with Archika as the H&amp;S Governor.</p> <p>Safer recruitment – very good course to attend, excellent checklist for the whole process of identifying a vacancy through to interview and beyond.</p> <p>SEN training – two parts. Very good session. Governors have a responsibility to ensure that SEN children are treated fairly in school.</p> <p><i>C) Draft calendar for 2022/23 - A further inset day to be added – 3<sup>rd</sup> January</i></p> <p><i>D) Annual skills audit – completed at the beginning of the meeting and emailed to any governor not present. It was stressed how important these are to enable a full analysis of the skill set of the governing body.</i></p> <p><i>E) eNews/Termly newsletter</i> information regarding mental health training. Jane P is doing this.</p> <p>SEN futures conference is 12<sup>th</sup> October. SENCO and SEN Governors are invited to attend.</p> <p>NGA newsletter – National plan KS1-3 for music to be taught for 1 hour each week and opportunities offered for every child to learn an instrument</p> <p><i>F) Governor away day - 19<sup>th</sup> October 2022</i> This will be held in Glenmore house – in Surbiton and a provider has been obtained. She is an experienced Chair of Governors.</p> <p>List of areas to be discussed; a programme will be pulled together.</p> <ul style="list-style-type: none"> <li>• Aims and purposes</li> <li>• Shared and individual purposes</li> <li>• What makes us a successful governor</li> </ul>	
<b>115</b>	<b>FEEDBACK FROM COMMITTEES</b>	
	<p>a) C&amp;C – 6<sup>th</sup> June 2022</p> <p>b) R&amp;F – 13<sup>th</sup> June 2022</p> <p>For information only and will be covered in detail at next relevant committee meetings.</p>	Clerk to upload to Governor Hub.
<b>116</b>	<b>HEADTEACHER REPORT – VERBAL REPORT</b>	
	<p>Rob Eyre Brook – SIP. Rob looked at general updates and health check on the school. SEN was main focus of discussion. All SIP's have been asked to look at SEN in all schools. Rob reviewed an EHCP and discussed with SP about the provision for the child. It was felt that the processes were explained well and showed documentation and systems were very tight.</p>	

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ERSA children – no further updates. One child awaiting a specialist provision. Second child wants a specialist provision but has no EHCP. However, no specialist places in the borough. It was noted that the borough are 16 places short for children who require a specialist provision for September start. It is expected that in September there will be more children who will have SEN requirements as the new Reception and Nursery intake start.

Partnership meeting – discussed if schools could provide any SEN support provision. However, looking for spare classrooms rather than building a specialist provision.

More schools are seeing children with complex needs and the lack of funding to support these needs is making it difficult for schools to support.

Staffing – fully staffed for classroom teachers in September. With one TA vacancy for September.

Plans for transition – new members of staff will be coming in on 13<sup>th</sup> July to meet new classes. Whole class swap on Wednesday 13<sup>th</sup>.

Children find out new teachers on Friday 8<sup>th</sup> July.

TA transition day – on Thursday 14<sup>th</sup>.

SLT-MLT day looked at the SDP for September. It was felt that moving forward that there is some embedding of good practices for next year. Thinking about wellbeing, staff training needs, wider school community. Identified three key areas.

1. Teaching and Learning – Writing and planning
2. Behaviour – children taking ownership of behaviour
3. Leadership – two strands – being school back together and developing a positive school ethos. Second bringing the community back together – getting younger and older children back together.

Workload meeting – teachers felt they had time to revisit areas.

It has been easier to have more meetings and discussions this year.

Staff meeting and inset days being looked at.

Governors section to be written.

Have written priorities for each subject area. The plans for the two inset days in September 2022 are:

Thursday – will update the vision and GRAND statement and will look at how we can develop a values framework for staff. Will be explicit on expectations of staff across the school. There will also be a team building exercise.

Friday – training session on Sonar – the new system which will be used to collect, collate and share assessment data.

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Training from the mental health and wellbeing team on identifying issues in the classroom and how they can support with this.

**Governor question: How many jobs shares are there in school?**

**Response: 4 in total – across year groups. The school are ensuring children don't move between job shares every year.**

DATA

Year 1 – Phonics check – 87% achieved the threshold. There are 40 words with the threshold being 32.

Year 2 – There was a phonics check for children who didn't meet the threshold in Year 1, of which there were 16. 7 out of 16 passed this test. It was noted that 2 children were new to the school and that there are a lot of SEN children in this group.

Over the two years 90% of children have achieved the threshold.

**Governor question: Do staff feel children have improved?**

**Response: Overall, yes.**

Year 4 - Multiplication tables check. There are 25 questions and children have 6 seconds to answer each question. If a child finds it difficult to use a tablet or computer then a TA did support. Children are given a score out of 25, no expectation of score. 68% achieved 20 or more. There is no comparable data. 39% of children achieved 24/25. 16 children achieved below half – mainly SEN and PPG children. Results with ROA on Friday.

KS1 results – EY – data will be investigated further and results shared shortly.

KS2 – 74% achieving ARE or Greater Depth.

EY have needed to spend longer getting children ready to learn. It was noted that there are still some physical abilities that need to be worked on – if the children do not have well-coordinated fine and gross motor skills, they are not ready to make good progress with reading and writing

How much variance is there pre and post pandemic?

Response: Teachers are the same and just as good as before. However, one element that the children have missed out on is early development. Some have become more anxious away from the home

**Governor question: Do you feel that children will catch up?**

**Response: Children's capacity is still the same, it is hoped that they will have progressed to expected levels by Year 6.**

It was noted that children are missing some family activities. Such as cooking, eating a meal, playing a game. It is hard for some families to achieve these things. Some physical aspects are missing, core strength.

Signed/Initialled (Chair of FGB Committee):

*22.19*

Date.....

*22.9.22*



	<p><b>Governor question: Could we engage more with parents?</b></p> <p><b>Response: Ideas are sent via google classroom but there is not a high engagement.</b></p> <p>It was noted that Reception information that has been sent out is very useful.</p> <p>There are lots of school events happening and these have been shared with the Governors. If Governors would like to attend let us know.</p>	
117	<b>SAFEGUARDING</b>	
	No updates.	
118	<b>STUDIO UPDATE</b>	
	The new studio is on schedule.	
119	<b>VOLUNTARY FUND UPDATE</b>	
	No updates – next meeting will be in the Autumn Term.	
120	<b>ACADEMY UPDATE</b>	
	No updates.	
121	<b>GOVERNOR VISITS POLICY</b>	
	The policy was discussed. No further updates.	
122	<b>AGENDA ITEMS FOR NEXT FGB</b>	
	<p>Vision meeting – 4pm</p> <p>SDP will be outlined at the Vision meeting – can answer questions at FGB.</p> <p>Steering Group – will write governor's section.</p> <p>Parents as Stakeholders and how to get more involved (add to November agenda).</p> <p>Home schooling agreement. The school will rewrite the agreement and look at home learning again. There is a homework club for KS2 for children who need the quiet space to work.</p> <p>Home learning is optional in Year 1 but from Year 2 onwards we expect children to complete it.</p> <p>Staff Wellbeing</p> <p>Reflecting Realities– was a very powerful session we had. What other projects are there? It was noted that coordinators attend C&amp;C meetings.</p>	Clerk to flag C&C coordinator sessions to all Governors.
123	<b>AOB</b>	
	<p>Thank you to Tim who is stepping down. He will be missed.</p> <p>Thank you to the staff who have been so supportive during this academic year.</p> <p>Thank you to GASPA who have continued in their fundraising endeavours through difficult times.</p>	<p>JG to write card to GASPA.</p> <p>Clerk to ask GASPA to start the Grand Outdoors team.</p>
105	<b>SCHOOL COUNCIL</b>	
	Currently in the midst of the cycle policy.	
106	<b>MINUTES OF THIS MEETING CONFIDENTIALITY</b>	
	See confidential minutes.	
107	<b>CLOSE OF MEETING: 9.40pm</b> <b>DATE OF NEXT MEETING: 19<sup>th</sup> September 2022</b>	

Signed/Initialled (Chair of FGB Committee): .....

*Jennifer Green* Date..... 26.9.22



MEETING DATE	ACTION	OWNER
04-Jul-22	Update draft 22/23 calendar with January inset day	LR
04-Jul-22	Review booking of CPD courses for staff	AM
04-Jul-22	Contact Michele re skills audit	LR
04-Jul-22	Complete skills audits - Governors not attending FGB	LR
04-Jul-22	Governor away day - any other areas for discussion	ALL
04-Jul-22	Upload Committee minutes to Governor Hub	LR
04-Jul-22	Advise dates of C&C coordinator sessions to all Governors	LR
04-Jul-22	Write to GASPA to thank them for their efforts	JG
04-Jul-22	Liaise with GASPA re Grand Outdoors Team	LR